MEETING REPORT

Team Name: Group 10 (Waste Management System) Date of Meeting: 10/03/2025

Start Time: 11:30 End Time: 15:30 Meeting Location: Epoka University

Moderator: Viola Zeneli Recorder: Noel Zani

Other Members Present: Nikol Dalipi, Sidrit Rrustemi, Suada Terolli, Alesia Dardha

Members absent: none

Topics Discussed: The topic we discussed in this meeting was requirements, both functional and non-functional. We talked about which ones we should keep, modify, remove or add based on the changes we have made so far from the original project, which was taken from our last year’s project in Introduction to Software Engineering. We were able to have a productive discussion as a group, going through all the requirements and pinpointing the changes we have to make and things that we are going to add moving forward.

Decisions Made: We decided to remove certain requirements as we are going to add recycling bins on our project. We are also going to add requirements regarding the processing of the waste collected throughout the day and its division based on the material type.

Tasks Assigned: Reviewal of the changes we talked about today and everyone should think of new requirements to add or things we need to modify further on.

Time, Place, and Agenda for Next Meeting: Next Monday, Epoka University, the division of diagrams, which members are going to work on which requirements.